

Department of Petroleum Resources

7, Kofo Abayomi Street, Victoria Island, Lagos

Invitation for Pre-Qualification of Technical Competence and Financial Bids for the Provision of Personnel on Board/Personnel Account Ability System

The Department of Petroleum Resources invites interested parties to pre-qualify and bid for the provision of Personnel on board (POB) system.

Scope of Works

As part of the DPR's efforts to further enhance its regulatory functions the Department is desirous to appoint a qualified and competent contractor to design, supply, commission, operate and maintain a comprehensive POB system. This 'stand-alone' system will be built around a single database that will provide DPR and operators/contractors with:

- Real time verification of the identity of all persons embarking on air and marine transportation to swamp and offshore platforms and locations;
- Real time verification of the medical and safety training records of all offshore bound personnel;
- Assurance that all personnel working offshore Nigeria adhere to existing medical and, health and safety regulations with respect to training, competency mix on each installation, working time spent offshore etc;
- Assurance that offshore workers have the right complement of skills & competencies required to ensure that the health and safety of such personnel at offshore locations are not compromised;
- Verifiable Information of the location of personnel working offshore for emergency planning purposes.

DPR requires a fully integrated 'stand-alone' system that would verify the identity as well as the health and safety training and medical status of every person working in the offshore Industry. Such a system would be deployed for use at every point of embarkation/disembarkation of aerial and marine transportation to offshore locations.

Location of Project

The system would be built around a central, secure repository and would involve the deployment of point-of-boarding verification terminals/equipment at all heliports, airports and jetties used for the transportation of personnel to offshore locations and shall be used for all aircrafts including fixed and rotary wing aircrafts and marine.

Requirements

Interested companies who wish to provide the service are required to submit their profile, which must include the following documents:

- Bid proposal detailing understanding of the scope of work, detailed capability and methodology to meet project requirements;
- Evidence of incorporation of the company with the Corporate Affairs Commission;
- Detailed evidence of previous experience of key personnel
- Evidence of Tax clearance and VAT registration for the past 3 years;
- Audited accounts for the past three (3) years;
- Evidence of relevant DPR registration;
- Evidence of paying tender/bid processing fees in the sum of **NGN250.000** payable in bank draft to Department of Petroleum Resources;
- Evidence of financial capability and/or banking or other funding support (for pre-qualification);
- Previous relevant work done by the company that confirms its ability to design, supply and operate industry-wide, multiuser POB system in support of offshore operations. This should include all such work carried out over the past 9 years;
- Community Affairs, Health, Safety and Security plan;
- In case of a Joint Venture or Consortium, provide a copy of JV/Consortium agreement or Memorandum of Understanding and profile of all JV/Consortium partners

Nigerian Content

Company should:

1. Demonstrate that the entity is a wholly owned Nigerian company or in genuine partnership with a foreign company and not a commission agent.
2. Provide a verifiable local plan through employment and sub-contracting plan for Nigerians.

Method of Application

All proposals must be submitted in sealed envelopes containing one (1) original and five (5) copies, bound in suitable indexed folders. Envelopes must be clearly marked “**Proposal for the Provision of Stand- Alone Personnel on Board (POB) System**”

Deadline for Submission

Proposals shall be submitted not later than Thursday 5th August 2010 to the office of the Director. Department of Petroleum Resources, 7 Kofo Abayomi Street, Victoria Island, Lagos.

The bid opening ceremony will be held 11.00 hours on Friday 6th August 2010 in the conference room of the DPR Headquarters office (9th floor). Lagos

Disclaimer

This invitation to submit a proposal shall not entitle the tenderer to make any claims whatsoever and/or seek indemnity from the DPR or Ministry of Petroleum Resources by virtue of having responded to this invitation.

Signed

Management